



SESSION

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CLUB SWIM ENROLMENT FORM

The Club Group Pty Ltd

CANBERRA INTERNATIONAL SPORTS & AQUATIC CENTRE.
Ph: 02 6163 8010
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www.clubswim.com.au

STUDENT DETAILS

GIVEN NAME	<input type="text"/>	SURNAME	<input type="text"/>
D.O.B	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	MALE / FEMALE (CIRCLE)	
ADDRESS	<input type="text"/>		
SUBURB	<input type="text"/>	STATE	<input type="text"/> <input type="text"/> <input type="text"/>
EMAIL	<input type="text"/>		
HOME ☎	<input type="text"/>	WORK ☎	<input type="text"/>
MOBILE 📱	<input type="text"/>	MEDICAL CONDITIONS (PLEASE SPECIFY IN BOX BELOW)	<input type="text"/>

EMERGENCY CONTACT

GIVEN NAME	<input type="text"/>	SURNAME	<input type="text"/>
RELATIONSHIP	<input type="text"/>	PHONE ☎	<input type="text"/>

NOTES

DECLARATION

I/We understand that during such times that I/We frequent the premises or participate in an activity organised by The Club Group Pty Ltd, be it internal or external, that I/We am doing so at my own risk. I/We will not hold The Club Group Pty Ltd liable for any personal injury or loss of belongings which may arise from the negligence of The Club Group Pty Ltd, its staff, clients or associates. I/We understand there is a No Refund Policy. I/We have read the Make-Up Policy and Terms & Conditions, and agree to abide by them at all times. I/We understand the membership plan I/We am subscribing too, and the costs associated with it. I/We understand that all charges will appear on my records from The Club Group Pty Limited. I/We understand class times and Instructors are subject to change.

PRINT NAME	<input type="text"/>	DATE	<input type="text"/>
SIGNATURE	<input type="text"/>		

OFFICE USE ONLY

LEVEL	<input type="text"/>
MEMBER NUMBER	<input type="text"/>
PROCESSED BY	<input type="text"/>

PLEASE READ THE FOLLOWING BEFORE YOU COMPLETE YOU CLUB SWIM ENROLMENT APPLICATION.

Terms and Conditions

1. You are entering into a contract for the inclusive period detailed by the full amount paid at the time of enrolment by completing and signing the Club Swim enrolment form.
2. Club Swim memberships cannot be suspended or put on hold. All lessons that fall on declared ACT Public Holiday's will be acknowledged and prorated from the full amount outstanding at the time of enrolment. No refunds or make up credits will be issued for lessons that fall on these holidays.
3. To gain entry into the facility, a valid Club Swim membership card must be provided. Entry will be declined if there is an outstanding amount on your Club Swim account.
4. The facility may at times be closed due to public holidays, general maintenance programs or other unforeseen circumstances. Where possible, these dates and times will be displayed within CISAC for your attention.
5. You are advised that we have a 'No Refund Policy' on all paid Club Swim memberships. The only exception to this policy is in the instance a Medical Certificate is provided inclusive of all dates of lesson absence.
6. Management reserves the right to suspend or cancel a membership if a member or parent /guardian does not behave in a correct and orderly manner, is under the influence of drugs / alcohol, is abusive to staff or other clients, does not adhere to the conditions of the membership, or is deemed unfit to use any part of the facility.
7. Lockers are provided within the facility. The Club Group doesn't accept any responsibility for items which are lost, misplaced or stolen from within or outside of the lockers or the entire facility.
8. Membership cards must be produced at all times when entering the facility or at the request of a staff member. Lost or stolen cards must be reported and a charge of \$5.00 is payable for a replacement card.
9. By becoming a member or enrolling into a class, you acknowledge that you understand the services and facilities you have access to and that you ensure that you familiarise yourself with any terms and conditions that may be associated with any of the facilities and that you strictly adhere to them.
10. At all times prior to entering the facility, you acknowledge that you are of sound fitness, and are not exercising against your Doctor's orders. You acknowledge that should you injure yourself, or get hurt while utilizing the services of the facility that you take full responsibilities for your actions and injuries.
11. By becoming a member, you confirm you have read, understood and acknowledge that you will adhere to the Membership Terms and Conditions, and that you understand that this agreement is legally binding.

Club Swim Make Up Policy

1. A make up lesson is a service provided when you notify Club Swim of any absence no later than 24 hours prior to the scheduled lesson time. Failure to do so will result in the lesson being lost.
2. If unable to provide Club Swim with 24 hours notice, a Medical Certificate inclusive of the lesson missed will be accepted.
3. A maximum of two (2) make up lessons are available per session, per student.
4. Make up lessons are valid for the current session only, outstanding make up credits will not be carried to the following session.

5. Make up lessons cannot be arranged in the first two (2) or last two (2) weeks of a session.
6. Once a make up lesson has been booked, it cannot be changed. Therefore if you are unable to attend, the lesson will be forfeited.
7. Make up lessons are not a guarantee and depend solely on notified absence vacancies.
8. If your child presents with signs or symptoms of a contagious infection they will not be permitted to participate in the Club Swim lessons. Please see the Club Swim Newsletter for a detailed list of illnesses that fall into this category.

This is The Club Group Pty Ltd ("TCG") Privacy Policy

This is The Club Group Pty Limited ("TCG") (and associated companies) Privacy Policy. This policy guarantees our commitment to our Customers and Members.

This Policy forms part of The Club Group's Terms and Conditions and should be read in conjunction with it.

1. TCG may, at its discretion, retain and access any data or information concerning your use of the Services provided by TCG. This information will usually be in the form of hours used, and visits to the facility, but may contain other relevant information.
2. TCG will store information on its members on its private database for the purpose of contacting its members for renewals, special offers, and marketing.
3. TCG will never disclose Customers personal information or any other information or data held by us about you to a third party unless:
 - 3.1 There is reason to suspect that unlawful activity has been, is being or may be engaged in, and we disclose this information as a necessary part of our investigation of the matter or in reporting our concerns to relevant persons or authorities;
 - 3.2 We are required or specifically permitted by or under law to provide this information to an authority or person that is duly authorised to request it;
 - 3.3 a court order compels us to disclose this information to a specified recipient; or
 - 3.4 We are otherwise required or specifically permitted by law to disclose this information.
4. TCG will never use or disclose your credit report or any personal information derived from that report unless we are required or specifically permitted to do so under the Privacy Act 1988 or the Credit Reporting: Code of Conduct.
5. As a Customer, you acknowledge that we must cooperate with the lawful requests of members of the police force or any other person duly authorised to investigate breaches of the law, and that we may disclose any information held by us in relation to your account to such authorities if compelled or required to do so.
6. TCG may as part of its monitoring of service reliability and availability record additional information required to assist in this monitoring. This information will always be kept strictly confidential.
7. TCG will maintain all its records for as long as is required by law. All the information will be located in a secure area. If a Customer requires viewing of the information, they will be required to provide suitable forms of identification, and TCG will be the sole authority authorised to accept or reject the request to review the information recorded.
8. TCG is the sole owner of all the information which it collects. TCG will not sell, share, or rent this information to any third party.